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**MINUTES  
CALIENTE CITY COUNCIL**

**Date:** December 12, 2012  
**Time:** 7:00 AM – Open Session  
**Place:** Caliente City Hall – Council Chambers

**Present:** Mayor Moore, Councilwomen Cardinal, Councilman Jones, Councilman Acklin, Councilman and Councilman Schimbeck. **Others Present:** Jo Whitlock, Stana Hurlburt, Dan McArthur and Attorney John Brown.

1. Councilman Moore opened the meeting at 7:00AM with roll call and Pledge of Allegiance.
2. Jo Whitlock confirmed Compliance with Nevada Open Meeting Law.
3. Public Comment : None.
4. Motion was made by Councilman Jones to approve the minutes for 12/06/12. Second by Councilwoman Cardinal. Vote: Unanimous. Motion carried.

**5. BRIEFING TO AND FROM THE COUNCIL AND ITS STAFF**

**a. Discussion of Matters Affecting the Council**

- i. There was no written or public comment on the Notice of Explanation of Project Located in a Floodplain, Flex Rake Flow Screen project presented by Stana Hurlburt.
  - ii. Discussion was presented by Attorney John Brown in regards to Policy Language for Insubordination.
  - iii. **TABLED** the presentation and possible approval of the revised and updated Employee Handbook until the second meeting in January 2013.
  - iv. Discussion was held on the 2012 audit report presented by Dan McArthur. Important items discussed were mileage and fuel expenses related to travel, prior salary recommendations and the policies and procedures manual. Motion was made by Councilman Jones to approve the fiscal year 2012 audit report presented by Dan McArthur. Second by Councilman Acklin. Vote: Unanimous. Motion carried.
  - v. **Update concerning ongoing Grants Administration** – Stana Hurlburt.
    - a) CDBG Grants: Pool Park Building, & Effluent Splitter Screen.
    - b) SNPLMA Grants: Meadow Valley Wash Linear Park & Pool Park Building
    - c) NV Division of Forestry: Tree Planting Grant
    - d) FEMA/ARRA Spring Heights Hazard Mitigation Grant
    - e) Grant Administration: Pay Requests, Draw Requests, Disclosures, & Legal Notices
  - vi. John Brown discussed Bill No. 2012-2 Ordinance #179 regarding the governing ownership of animals within the City limits.
6. Next Council meeting is scheduled for Thursday January 3<sup>rd</sup> at 6:00PM.
  7. Public Comment: Jo Whitlock requested the agenda item approved at the Dec 6<sup>th</sup> meeting for fee waiving for Greg Barlow be revisited at the second council meeting in January 2013. He has an outstanding balance due that was not discussed and before any waiving of future fees this needs to be addressed. Request to revisit at the second meeting was granted.
  8. Meeting adjourned at 8:50AM.

**Note: These minutes are only a summary of the meeting. They are unapproved until signed and dated. Also, these written minutes are not distributed to the public until approved.**

  
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C. Ashley Moore, Mayor

12-28-12  
Date

  
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Jo Whitlock, City Clerk

12/28/12  
Date