



100 Depot Ave.  
PO Box 1006  
Caliente, NV 89008  
775-726-3131

## Park Technician

**FLSA Status:** Non-Exempt

**Safety Sensitive:** Yes

**Created:** October 6, 2023

**Last Revised:** October 19, 2023

**DEFINITION:** Under general supervision, performs unskilled and semi-skilled work in the care and maintenance of parks, playing fields, walking paths, bike trails, pool and other landscaped and recreation areas; performs semi-skilled maintenance and repair to park facilities. This position is under the public works department assisting with all public works functions when necessary. Work assignments will vary depending on the season.

**DISTINGUISHING CHARACTERISTICS:** This is the journey level position in the Public Works Department with a focus on park maintenance. Incumbents are expected to perform the full range of landscape and semi-skilled facility maintenance duties in an assigned area. This position will lead and plan work within the parks for seasonal employees.

### ESSENTIAL FUNCTIONS:

1. Mows, trims, edges, fertilizes, and waters parks, playing fields, walking paths, bike trails and other landscaped areas.
2. Weeds, prunes, mulches, fertilizes, and sprays trees, plants, and shrubbery.
3. Prepares soil for planting; seeds and re-sods lawn areas; plants trees, seedlings, and shrubs.
4. Installs, repairs, adjusts, and maintains irrigation systems.
5. Adjusts, repairs, and replaces timing mechanisms.
6. Corrects or reports safety hazards.
7. Cleans and maintains park grounds, athletic fields, park restrooms, paved areas, and paths; grooms and prepares ball fields and other park facilities for public use.
8. Mixes and applies herbicides, fungicides, and pesticides.
9. Maintains and performs repair work on a variety of park equipment.
10. Operates and maintains a variety of hand and power landscaping tools and equipment, including hand and power mowers, tractors, spreaders, edgers, blowers, hedge trimmers, weed eaters, chainsaws, rakes, shovels, hoes, brooms, and other tools.
11. Maintains pool, water chemistry, and chemicals.
12. Maintains and cleans all Park buildings including the city pool.
13. Janitorial duties in all city facilities.
14. Assist with all Public Works departments as needed.
15. Perform any other assigned duties.

### QUALIFICATIONS FOR EMPLOYMENT:

#### ***Knowledge, Skills, and Abilities:***

##### *Knowledge of:*

- The use and maintenance of commonly used hand and power landscaping tools and equipment.
- Safe work methods and safety regulations pertaining to the work.
- Basic record keeping practices.



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- Methods and techniques of planting, transplanting, cultivating, pruning, and maintaining a variety of lawns, ground cover, plants, shrubs, hedges, and trees.
- Soil preparation and enrichment.
- Methods and equipment used in weed, pest, and insect control, and treating plant diseases.
- Techniques for maintaining landscaped areas; and
- Painting, plumbing, concrete, and carpentry methods, tools, and techniques.
- Pool operating equipment: such as filters, chlorinators, skimmers, and chemicals.
- Safe handling of chemicals.

*Skill to:*

- Install, maintain, and repair irrigation systems.
- Prepare basic records and reports of work performed.
- Maintain a variety of landscaped areas.
- Read and interpret standard plans, maps, and instructions.
- Clean and disinfect bathrooms, locker rooms, offices, common areas and outdoor use areas.

*Ability to:*

- Make accurate arithmetic calculations.
- Understand and follow oral and written directions.
- Work without close supervision in standard work situations.
- Contribute effectively to the accomplishment of team or work unit goals, objectives, and activities.
- Use and perform basic maintenance on various hand and power tools and equipment.
- Recognize common plant insects and pests.
- Use initiative and independent judgment within established procedural guidelines; and
- Direct the work of an unskilled crew.
- Pay attention to details and finish projects.

***Required Certifications and Licenses:***

- Nevada Class C driver license.
- Pool Operator certification.
- Pesticide and herbicide applicator license.

***Experience and Training:***

Any combination of training, education, and experience that would provide the required knowledge, skills, and abilities. A typical way to gain the required knowledge, skills, and abilities is:

Possession of a high school diploma or equivalent **and** one year of full-time horticultural or landscape maintenance experience.

***Physical and Mental Requirements:***

The physical and mental requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.



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Strength and mobility to work in a typical park maintenance setting, including operating hand and power tools. Stamina to perform sustained physical labor, including standing, walking, climbing, and working in confined or awkward spaces. Strength to lift and maneuver materials and equipment weighing up to 100 pounds with proper equipment. Ability to appropriately handle stress and interact with others, including supervisors, coworkers, clients, and customers. Regular and consistent punctuality and attendance. The ability to interact professionally, communicate effectively, and exchange information accurately with all internal and external customers.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and applicants are encouraged to discuss potential accommodations with the employer.

***Working Conditions:***

Work is performed under the following conditions.

Most work is performed outside with exposure to extreme weather conditions including heat, rain, snow, cold, and wind. Frequent exposure to noise, dust, fumes, and odors. Potential exposure to dangerous chemicals, cleaning solvents, paints, and unpleasant materials. Occasional work in confined areas. Work may need to be performed alone and may be done in isolated geographic areas. Frequent interruptions to planned work may occur.

***Employee's Acknowledgment:*** I acknowledge that I have read the above job description and have received a copy for my records.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date