



100 Depot Ave.  
PO Box 1006  
Caliente, NV 89008  
775-726-3131

## JOB POSTING ANNOUNCEMENT

### Public Works Manager

City of Caliente is hiring for a full-time Public Works Manager position. Starting salary is based on experience plus benefits including medical, dental, and vision insurance; vacation and sick leave; and Public Employees Retirement System (PERS). The position reports to the Mayor and City Council.

This position is responsible for the overall management and implementation of the public works department, construction, operation, and maintenance functions for the organization. Receives broad guidance from the Mayor and City Council.

Examples of duties include:

- Responsible for planning, organizing, monitoring, and overseeing the construction and maintenance of all public works services, and for ensuring the organization's utilities, streets, irrigation projects, parks, and related facilities are maintained, operational, and in compliance with established specifications.
- Responsible for the proper testing and operation of all water and sewer systems.
- Determines the need for repair and maintenance of existing public works facilities and equipment; determines when purchase of new equipment or construction of new facilities is indicated; consults with engineers and other resources as required.
- Ensures the timely completion of scheduled projects according to applicable codes and specifications; determines and implements modifications in specifications where appropriate; researches and develops specifications for material and equipment used in public works operations.
- Responsible for developing and implementing safety standards for the operation of public works equipment and for the construction and maintenance of public works projects; ensures all public works staff are trained and adhere to safety standards.

This position requires a Requires a Bachelor's degree from an accredited college or university in public or business administration, environmental science, engineering or a degree related to the core functions of this position and five (5) years of full-time increasingly responsible professional experience performing the core duties, in the areas of Public Works and three (3) years of management level responsibility.

OR

Any equivalent combination of education, experience, and training that provides evidence that the necessary skills and training are possessed to successfully perform the requirements listed.

Training and/or experience should also demonstrate a fundamental knowledge of basic construction techniques, code requirements, safety measures, precautions, and hazards involved with public works construction and operations.

A complete job description and job application can be obtained from the City office **151 Clover Street** or online at **cityofcaliente.com**.

Applications must be submitted to the City office by close of business on **November 22, 2024**. The City of Caliente is an Equal Opportunity Employer.